



Risk Assessment and Procedure to reduce the risk of infection of Coronavirus (COVID 19) within our setting.

We will:

- Look after the children in small groups away from other small groups. We will choose the group mix carefully taking into consideration age, friendships and possibly which schools they will be going to. We will be able to do this easily because of the number of rooms we have access to and anticipate that there could be six-eight children in each group.
- We will teach/care for the children outdoors as much as possible as guidelines say that being in more open spaces reduces risk.
- We will change our arrival and collection protocols by asking that only one parent or carer accompanies each child.
- We will collect each child separately from the front of the building and at the end of the session the same way. This will avoid parents and children having close contact in the corridor or foyer.
- We will check the temperature of each child on arrival (while parent still present). We will also check our own temperatures each day.
- We will clean every child's hands on entering the building and before leaving using hand sanitiser – there are now several wall mounted units throughout the building including one on the pillar in the foyer.
- We have taken advice and removed soft furnishings, soft toys and toys that are hard to clean such as those with intricate parts.
- We will clean all play equipment between groups of children using it and make sure that only one group at a time use equipment.
- Cleaning of surfaces, toys, equipment, door handles, handrails will be done throughout the day
- Thorough and frequenting hand washing for staff and children – children will be closely supervised to ensure that this is effective – soap and water for 20 seconds plus thorough drying.
- The children will be encouraged not to touch their mouth, eyes and nose.
- Help the children to use a tissue or elbow to cough or sneeze and use bins for tissue waste – catch it, bin it, kill it. and we will encourage them to learn and practise these habits through games, songs and repetition.
- Ensure that bins for tissues are emptied throughout the day
- Where possible, all spaces will be well ventilated using natural ventilation (opening windows)

Parents and Carers

Are required to keep their child at home if any household members develop coronavirus symptoms and follow the Government guidelines for self-isolation – please refer to the guidance using the link below.

<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection>

PPE (Personal Protection Equipment)

Government guidelines state that the majority of staff in education settings will not require PPE beyond what they would normally need for their work, even if they are not always able to maintain a distance of 2 metres from others. PPE is only needed in a very small number of cases including:

- children, whose care routinely already involves the use of PPE due to their intimate care needs should continue to receive their care in the same way.
- If a child becomes unwell with symptoms of coronavirus while in the setting and needs direct personal care until they can return home a fluid-resistant surgical face mask will be worn by the staff member if a distance of 2 metres cannot be maintained. If contact with the child is necessary, then disposable gloves, a disposable apron

and a fluid-resistant surgical face mask will be worn by the staff member. If a risk assessment determines that there is a risk of splashing to the eyes, for example from coughing, spitting or vomiting, then eye protection will also be worn.

Procedure in the event that a child or staff member becomes unwell while in the setting:

- If a staff member becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell they will be sent home and advised to the [COVID-19: guidance for households with possible coronavirus infection guidance](#).
- In the case of a child becoming unwell with symptoms as described above, we will move them to a room where they can be isolated behind a closed door with a staff member while waiting to be collected by their parent or carer. We will open a window for ventilation and the staff member will if possible keep 2 metres away from the child whilst offering care, comfort and support. If it is not possible or appropriate for the staff member to keep a safe distance from the child they will use PPE to avoid as far as possible risk of infection.
- If the child needs to use the toilet while waiting to be collected, the staff member will accompany the child to one of several toilets located within the building that are not generally used by the preschool children or staff. The toilet facility will then be disinfected using standard cleaning products before being used by anyone else.
- In an emergency, a staff member will call 999 if a child or staff member is seriously ill or injured or their life is at risk. We will not visit a GP, pharmacy, urgent care centre or a hospital.
- If staff members have helped someone with symptoms, they do not need to go home. They will wash their hands thoroughly for 20 seconds after any contact with someone who is unwell and a thorough cleaning of the affected area with normal household disinfectant will be immediately undertaken.

Procedure in the event of a confirmed case of coronavirus in the preschool

- If a child or staff member develops symptoms compatible with coronavirus, they will be sent home and advised to self-isolate for 7 days. Their fellow household members should self-isolate for 14 days. All staff who display symptoms of coronavirus will be required to get tested for the virus. If the staff member tests negative they can return to the setting and their fellow household members can end their self-isolation. If a child or staff member tests positive, the rest of the small group will be sent home and advised to self-isolate for 14 days. The rest of the groups including staff and children will not have to self-isolate unless they too develop symptoms (by placing children in small groups with two adults to each group, we aim to reduce the risk of infection to the entire cohort and staff.)
- As part of the national test and trace programme, if other cases are detected within the setting we will contact Public Health England’s local health protection teams who will conduct a rapid investigation and will advise us on the most appropriate action to take. This may mean a larger number of other children, may be asked to self-isolate at home as a precautionary measure and possibly the whole cohort. However, by observing guidance on infection prevention and control, which will reduce risk of transmission, it is hoped that closure of the whole setting will not be necessary.

ASSESSMENT OF RISK OF SPREAD OF CORONAVIRUS (COVID 19) WITHIN THE SETTING

RISK LEVEL WITHOUT PROTOCOLS IN PLACE AS OUTLINED IN THIS DOCUMENT	MODERATE TO HIGH
RISK LEVEL WITH PROTOCOLS RIGOROUSLY APPLIED	LOW